

“Shree Nava Vijayee Mahendra” Secondary School
Bhalaya danda, Rasuwa District

Code of conduct: **RELATIVES/VILLAGERS**

1. we take information about the study of our children by going to school time to time.
2. we let the children to go to school regularly.
3. we let them to go to school by making them neat and clean.
4. we are ready to take the accountability of the physical aspects of school.
5. we don't let the cattle grazed and we don't enter the school area.
6. we are ready to grant labours power and necessary help for the school as needed as we can.
7. we are ready to searches the resources which are needed for the school.
8. we supervise the school about the study of our children.

Code of conduct: **TEACHERS**

1. Teachers should to responsible to the head teacher.
2. Teachers should do the appointed task in the given period according to the rules and regulations.
3. Nobody should be affected by selfishness to fulfil profit.
4. Good teaching should be performed by considering children as the heart of the school.
5. Teachers must respect the Virtue and the Holiness of their job.
6. Teachers aren't allowed to do the confusion spreading work at the school.
7. Teachers shouldn't be absent without information expect uncontrolled circumstances.
8. School affairs should be discussed properly only in the appropriate meetings.
9. Local instructional materials should be made by the teacher.

Code of conduct: **STUDENTS**

1. Students must come regularly and wear proper uniform, otherwise they should inform the class teacher.
2. Discipline is requested inside the school area: students are not allowed to enter in another classroom if unnecessary and, when they need, just for the time to accomplishing their tasks.
3. Students must protect and utilize schools infrastructures
4. Students have to come to school properly dressed and with neat and clean appearance.
5. Students who are not able to attend the school must inform the class teacher beforehand.
6. They must fulfil homework as their teachers' request.
7. They must respect the senior and take care of juniors.
8. They should get involved in the activities of the school.
9. They have to stay in self discipline and patience.

10. Eating is not allowed in the classroom during the lesson as it is not allowed writing on the board without permission.
11. They are not allowed to use cosmetic while coming to school.
12. The girls from class 8,9,10 have to wear black trousers.
13. Boys are not allowed to protect hair but they need to manage it properly.
14. They must sing national anthem at 10 am and if any period is leisure they can fresh for ten minutes after than they have to pass the time in educational activities.
15. Students need to manage and clean properly their nails.
16. School should be cleaned regularly and garbage should be disposed in proper place.
17. Students must behave in good manner with visitors.
18. They are not allowed to leave class; if it is needed they have after taking permission.
19. School area should be made as smoking and drinking alcohol prohibited area if some one used it he/she should be invited decisively to go outside the school area.
20. Teachers should be greeted by students and the mobile phone should not be misused.

Translated by Jhabaraj Neupane

Bhalaya danda School - Teacher